

SCHOOL OF WORSHIP ARTS – Student Contract

An extension of the Worship Ministry of First Baptist Church of Universal City, TX

VISION: To train and equip followers of Christ to use their talents in worship and ministry of the local church.

MISSION STATEMENT: To enable students to lead or participate in worship to the best of their musical ability by providing excellent teachers giving group or private lessons in a God honoring environment.”

GENERAL INFORMATION

- To provide excellent teachers, we will offer lessons at common current rates
- Each semester will commence the first day of class and end with the recital as set at the end of the semester
- The number of lessons for each semester will be on the calendar for that semester

WEEKLY LESSONS

- Students will have one lesson per week, unless special arrangements are made with the teacher
- During private lessons, the student will be one on one with the teacher
- During class lessons, the students will be in a small group setting with the teacher
- Prompt attendance for the assigned lesson time will be encouraged. All lessons will begin and end promptly
- Lessons will be cancelled and considered unexcused (no refund) if the student arrives 15 minutes past the scheduled start time (considered a NO SHOW)
- No food, gum, candy or drinks are permitted during lessons. Cell phones should be turned off or muted. No texting or cell phone usage is allowed (except emergencies)
- Students are expected to use proper hygiene, dress appropriately, and use proper manners and language during the lesson

MISSED LESSONS

- Students give 24 hour notice directly to the teacher for cancellations
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- in the family or extenuating circumstances
- Non-emergency cancellation would include scheduled doctor's appointments, school functions, family trips or other personal activities

MAKE-UP LESSONS

- If you have an Emergency Cancellation of a lesson, a make-up lesson will be scheduled with the teacher
- NON-Emergency Conflicts should be identified early in the semester and MAKE-UP lessons scheduled
- NO-SHOWS will not be made up
- Each student allowed TWO MAKE-UP lessons per semester

SAFETY AND SECURITY

- All teachers have passed a background check
- There are church staff members on site during church office hours
- The School of Worship Arts Administrator is on site after church office hours
- Security cameras are installed in all School of Worship Arts areas
- Any classes not in the "LOVE BUILDING" will have at least two adults including the teacher on site

ADMINISTRATIVE FEE - \$30 per student

Family discounts are available for three or more students. This money is to be used for the salary of the administrator, and recital expenses as well as other incidentals that occur.

TUITION

- Private Lessons
 - \$25 per 30 minute lesson
 - \$37.50 per 45 minute lesson
 - \$50 per 1 hour lesson
- Payment Options (see calendar for payment deadlines and amounts)
 - Single payment
 - Installment payments

PAYMENT INFORMATION

The school or the church is not responsible to remind you of payment deadlines.

Please contact Charles Colvin at the Worship Ministry Office at 210-658-6394 if you have issues paying on time.

CHECKS SHOULD BE MADE OUT TO: **FBCUC (or First Baptist Church of Universal City)**

1401 Pat Booker Rd,

Universal City, TX 78148 ATTN: SOWA

Checks should be mailed **in time to arrive no later than due date listed on school calendar**. *Lessons will not take place until payment has been made. No post-dated checks will be accepted.*

Print name of student _____ Phone # _____

Semester (circle one): Fall/ Spring semester for the year 20____

I have read and understand the contents of this contract as well as the tuition and payment deadlines specified on the lesson calendar, and I agree to abide by them.

Print name of student

Student signature (or Parent/Guardian if minor)

DATE